

Compliance Reporting Form

Instructions: Any Oneida Healthcare Center Employee, physician or agent may complete this form if you feel there was/is a situation of potential non-compliance with NY State regulations, Federal regulations, OHC’s own policies or OHC’s Corporate Compliance Program.

Please complete this form and forward or mail it to Renee Olmsted, the Corporate Compliance Director for review. Her office is located in the Informatics Department.

Date:	
Name & department of individual writing this report (unless you wish to remain anonymous*):	
How do you wish the Compliance Director to contact you for follow-up? Please provide phone number and/or email address.	Check one: Email/phone: ___ at OHC ___ at Home Phone number: _____ Email address: _____
What are you reporting? Please explain your concern and why it concerns you.	
What are the date(s) or time frame for your concern?	
Department(s) involved:	
Any other individuals and/or department(s) involved (unless they wish to remain anonymous):	
Are there any supervisors or department managers you have spoken to about your concern? YES-NO	If yes, what actions did they take and what were you told?
Any additional information you would like to share?	

Note: *The Compliance Director will maintain this report in a confidential manner, which means that your identity will not be disclosed unless absolutely necessary. It is helpful for you to allow this to be handled confidentially rather than anonymously, so that the Compliance Director can contact you with any questions and with the outcome of her investigation. If you choose to remain anonymous, the Compliance Director may not be able to further the investigation or notify you directly of the outcome of any investigation. However, you may contact the Compliance Director directly at extension 2117 or phone 361-2117 if you have any further information or questions.